

PUBLIC NOTICE

HUMAN SERVICES

DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES

Notice of Availability of Grant Funds

For Projects of Assistance in Transition from Homelessness (PATH) in Monmouth and Passaic Counties, to enable adults, ages 18 and over, who are homeless or at imminent risk of homelessness, and have a serious mental illness to engage in mental health treatment to improve their mental health functioning.

Take notice that, in compliance with N.J.S.A. 52:14-34.4 and 34.6, the Division of Mental Health and Addiction Services (DMHAS) hereby announces the availability of the following grant program funds:

Name of Program: Projects of Assistance in Transition from Homelessness (PATH) in Monmouth and Passaic Counties

Purpose: This notice announces the availability of grant funding for Projects of Assistance in Transition from Homelessness (PATH) in Monmouth and Passaic Counties.

The goal of the PATH program is to provide outreach, case management and other services that will enable adults, ages 18 and over, who are homeless or at Imminent risk of homelessness, and have a serious mental illness to engage in mental health treatment to improve their mental health functioning. DMHAS is seeking separate proposals to provide PATH services in Passaic and Monmouth Counties. The target population is adults with serious and persistent mental illness that are homeless or on the verge of homelessness – who are *not* already engaged in the mental health system. PATH programs should serve as the front door to services developed through the Continuum of Care process and to mainstream mental health, primary healthcare, and substance abuse service systems. Providers are required to serve a high percentage of literally homeless persons (a person who lacks housing, is living in a place not meant for human habitation, or is in an emergency shelter) and to actively participate in the Continuum of Care process through the local County Emergency Assessment System (CEAS) committee, as well as provide outcome and performance data through the Homeless Management Information System (HMIS). The awarded PATH projects must at a minimum meet the following contracted outcome measures:

- Enrollment of 55% of eligible persons outreached
- Successful linkage of 50% of enrolled persons to Community Mental Health Services
- Fulfillment of 90% of contracted commitments for face to face units of service to refer and link individuals to income benefits, temporary and

permanent housing, primary health and dental services, habilitation/vocational/educational services, and drug and alcohol treatment services.

Amount of funding available:

Up to \$202,585 annually will be available to support the Monmouth County program awarded under this RFP. Up to \$367,397 will be available to support the Passaic County program awarded under this RFP. Agencies will be expected to maximize third party revenues wherever available. All final awards will be made on an annual basis in the form of purchase of service contracts..

Organizations that may apply: In order to be eligible for consideration for this Request for Proposal:

The applicant must be a fiscally viable for-profit or non-profit organization or government entity and document demonstrable experience in successfully providing mental health support, or housing services for adults with serious and persistent mental illness.

Non-public applicants must demonstrate that they are incorporated through the New Jersey Department of State and provide documentation of their current non-profit status under Federal 501 (c) (3) regulations, as applicable.

The applicant must demonstrate the ability to comply with all rules and regulations for any DMHAS program element of service proposed by the applicant.

The applicant must be a government entity or a corporation duly registered to conduct business in the State of New Jersey.

The applicant must comply with, the terms and conditions of the Department of Human Services contracting rules and regulations as set forth in the Standard Language Document, the Contract Reimbursement Manual (CRM), and the Contract Policy and Information Manual (CPIM).

Any fiscally viable corporation, as noted above, which meets the qualifications of the Department of Human Services' Contract Policy and Information Manual, N.J.A.C. 10:3, may apply. A copy of this manual can be accessed from the webpage of the Office of Contract Policy and Management webpage at: <http://www.state.nj.us/humanservices/ocpm/home/resources/>.

Applicants may contact the Division of Mental Health and Addiction Services Contract Unit at 609-777-0628 with general questions about the requirements in these manuals.

Procedure to apply: Effective July 19, 2012, eligible and interested organizations may obtain a Request for Proposal via the Internet at: <http://www.state.nj.us/humanservices/dmhs/publicnotices.html> or by contacting Cathy Boland, at (609)777-0753. Proposals must be submitted in accordance with requirements stipulated in the Request for Proposal.

Mandatory Bidders Conference: A Mandatory Bidders Conference will be conducted for interested applicants. All applicants intending to submit a proposal in response to this request must attend the mandatory Bidders Conference on July 26, 2012. Information regarding the time and location of the bidders conference may be found in the Request for Proposal. *Proposals submitted by an applicant not in attendance at the bidders conference will not be considered.*

Deadline by which all applications must be submitted: Applications must be received by 4PM, August 23, 2012. Respondents must submit proposals electronically in PDF format. Additionally, six hard copies of the proposal narrative and budget, one with an original signature, must be submitted. No format other than the PDF and six hardcopies with one original signed hardcopy will be accepted for this RFP.

Date by which applicants will be notified of preliminary decision to accept or reject proposal:

Applicants will be notified no later than **September 28, 2012.**

Jennifer Velez, Commissioner

Date